

GROUND RULES FOR WORKING GROUP

GROUND RULES FOR PARTICIPANTS

- Respect each other – person and perspective
- Actively participate
- Be brief and prepared
- One person speak at a time
- Actively listen
- Leave 'baggage' at the door
- Communicate interests, not positions
- Seek solutions for all – Find 'what' is right, not 'who' is right

GROUND RULES FOR FACILITATOR

- Maintain neutrality
- Enforce participant ground rules
- Help group accomplish objectives
- Help guide discussion
- Help involve all
- Ask 'why' to clarify
- Manage time